

Minutes of the IQAC Meeting

Date : 22.1.2016
Place : Principal's Office

Members Present : 1) Laltanpuia, Principal
2) Dr. R. Lalengmawia
3) Mrs Lalsangkimi Hmar
4) Dr. Arup Kumar
5) Prof. B. Zoliana
6) M.S Dawngliani
7) Lalrinsangi Nghinglova, Co-ordinator

AGENDA :

1. **Academic Calendar** : The following dates have been suggested for internal tests:
 - a) First Internal Tests : 22nd – 26th Feb, 2016 (BCA)
29th – 3rd Feb, 2016 (B.Sc & H.Sc)
 - b) Second Internal Tests : 28th March – 1st April (BCA)
5th April – 8th April (B.Sc & H.Sc)
 - c) Third Internal/Assignment : 2nd May – 6th May 2016 (BCA)
To be completed before 6th May 2016 (B.Sc & H.Sc)
 - d) University Sports : 14th – 18th March 2016
 - e) Examination of I, III & V Semester
 - f) Practical Examination : To be conducted before University Examinations if time permits.
 - g) Week Closing Function : To be conducted in consultations with the Students Union.
 - h) Seminar on CBCS : 29th January 2016
 - i) Seminar on IPR : February 2016
 - j) Personality Development (PD) : 2nd Week of June
 - k) Certificate Course On Computer Concept : Commence from February 2016
2. **Quality Initiatives** :
 - a) Resolved that classes be engaged even after completion of courses in the form of open-book tests, assignments etc. Teachers be encouraged to take classes until commencement of University Examination.
 - b) Resolved that proposal for college Blazer for Teachers be tabled at the General Body Meeting.
3. **Feedback** : Feedback from students be collected during the month of February. We will follow the usual process. Mrs Lalsangkimi and Mrs lalrinsangi will prepare the form. Each Department shall make necessary arrangement for dissemination of the forms.
4. **Mentoring** : Mentoring will continue as before. Each department will make necessary adjustment.
5. **AQAR** : AQAR for 2014-15 be prepared. Prof. B. Zolian and Mrs M.S dawngliani will conduct necessary information for the same.
6. **NAAC Accreditation** : Necessary steps have been taken towards NAAC Accreditation.