** MIZORAM UNIVERSITY**

**Aizawl, Mizoram – 796 004**

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**ASSESSMENT CRITERIA AND METHODOLOGY PROFORMA FOR PROMOTION**

**UNDER CAS FOR TEACHING CADRE**

[Regulation: UGC Regulations, 2018 dt. 18.07.2018]

**PART-A: GENERAL INFORMATION AND ACADEMIC BACKGROUND**

1. Name (in Block Letters) :
2. Father’s/Mother’s/Husband’s Name :
3. Date and Place of Birth :
4. Sex (Male/Female/Transgender) :
5. Marital Status :
6. Nationality :
7. Category (SC/ST/OBC/PWD/General) :
8. Name of Department/Centre :
9. Current Designation & Level :
10. Designation and Level for which :

application under CAS is submitted

1. Date of eligibility for promotion :
2. Date of Last Appointment/Promotion :
3. Academic Qualifications :

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Examination** | **Name of Board/ University** | **Year of Passing** | **% of Marks** | **Division/ Class/ Grade** | **Main Subjects** |
| High School |  |  |  |  |  |
| Higher Secondary |  |  |  |  |  |
| Graduation |  |  |  |  |  |
| Post-Graduation |  |  |  |  |  |
| Other examinations, if any |  |  |  |  |  |

1. Research Degrees:

|  |  |  |  |
| --- | --- | --- | --- |
| **Degrees** | **Title of dissertation/thesis** | **Date of Award** | **Name of the University** |
| M.Phil. |  |  |  |
| Ph.D./D.Phil. |  |  |  |
| D.Sc./D.Litt. |  |  |  |

1. Appointments held prior to joining this institution:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Designation** | **Employer** | **Date of**  *(dd/mm/yyyy)* | | **Pay Band with AGP/ Level** | **Reason for leaving** |
| **Joining** | **Leaving** |
|  |  |  |  |  |  |
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1. Post held after appointment at this institution:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Designation** | **Department** | **Duration**  *(dd/mm/yyyy)* | | **Pay Band with AGP/Level** |
| **From** | **To** |
|  |  |  |  |  |
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1. Teaching Experience:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Name of the Institution** | **Position held & Pay Band with AGP/ Level** | **Adhoc/ Temporary/ Permanent** | **Duration**  *(dd/mm/yyyy)* | | **Total experience**  **(as on …………..)** | | |
| **From** | **To** | **Years** | **Months** | **Days** |
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1. Teaching experience: P.G. Classes: ……... Years; UG Classes: ……….. Years
2. Research experience excluding years spent in M.Phil./Ph.D.: ………. Years
3. Field of Specialization under the Subject/Discipline:

(a)

(b)

1. UGC-HRDC Orientation/Refresher Course/FDP/any other course attended:

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of the Course** | **Place** | **Duration** | **Sponsoring agency** |
|  |  |  |  |
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1. List of Enclosures (for PART-A):

*(Please attach self-certified copies of certificates, papers etc. wherever necessary)*

|  |  |  |  |
| --- | --- | --- | --- |
| 1. |  | 2. |  |
| 3. |  | 4. |  |
| 5. |  | 6. |  |
| 7. |  | 8. |  |
| 9. |  | … |  |

**PART-C: ACADEMIC AND RESEARCH SCORE (ARS)**

(During the entire period of assessment)

**1. Research Papers in Peer-Reviewed or UGC listed Journals**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **SN** | **Title of the paper, with Journal’s name, Year of publication, Vol. No., Page Nos., etc.** | **ISBN/ISSN No.** | **Impact Factor, if any\*** | **Author-ship\*\*** | **Score** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

\* Latest Impact Factor as per JCR-Thomson Reuter.

\*\* For Authorship: Kindly indicate whether you are (i) Single Author (ii) First and Principal/Corresponding author/Supervisor/Mentor or (iii) Other Author/Co-author. This should be as per standard definition of the respective terms as applicable to the concerned discipline.

**2. Publications (other than Research papers)**

**(a) Books authored**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **SN** | **Publication Type\*** | **Title of the Book Chapter/Book/ Conference Proceeding, with year of publication and other publication details.** | **ISBN/**  **ISSN No.** | **Level**  **International/**  **National** | **Author-ship\*\*** | **Score** |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **Total Score** | | | | | |  |

**(b) Translation works in Indian and Foreign languages by qualified faculties**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **SN** | **Publication Type\*** | **Title of the Book Chapter/Book/ Conference Proceeding, with year of publication and other publication details.** | **ISBN/**  **ISSN No.** | **Level**  **International/**  **National** | **Author-ship\*\*** | **Score** |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **Total Score** | | | | | |  |

\* For Publication Type: Kindly indicate whether the publication is (i) Text/Reference/Subject Books, (ii) Edited/Translated Books, (iii) Chapters in Books/Full Paper in Conference Proceedings. For Conference Proceedings only full Papers will be considered, abstracts will not be considered.

\*\* For Authorship: Kindly indicate whether you are (i) Single Author/Editor/Translator, (ii) First and Principal/Corresponding author/supervisor/mentor, (iii) Other Author/Co-author, (iv) First Editor/ translator or (v) Co-editor/Co-translator. This should be as per standard definition of the respective terms as applicable to the concerned discipline.

**3. Creation of ICT mediated Teaching-Learning pedagogy and content development of new and innovative courses and curricula**

**(a) Development of Innovative pedagogy**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **SN** | **Brief description** | **Organization for which it was developed** | **Level:**  **(PG/UG)** | **Score** |
|  |  |  |  |  |
|  |  |  |  |  |
| **Total Score** | | | |  |

**(b) Design of new curricula and courses**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **SN** | **Brief description** | **Organization for which it was developed** | **Level:**  **(PG/UG)** | **Score** |
|  |  |  |  |  |
|  |  |  |  |  |
| **Total Score** | | | |  |

**(c) MOOCs**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **SN** | **Brief description** | **Organization for which it was developed** | **Level:**  **(PG/UG)** | **Score** |
| **(i)** | **Development of complete MOOCs in 4 quadrants (4 credit course) (In case of MOOCs of lesser credits 5 marks/credit)** |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **(ii)** | **MOOCs (developed in 4 quadrant) per module/lecture** |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **(iii)** | **Content writer/subject matter expert for each module of MOOCs (at least one quadrant)** |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **(iv)** | **Course Coordinator for MOOCs (4 credit course) (In case of MOOCs of lesser credits 2 marks/credit)** |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **Total Score** | | | |  |

**(d) E-Content**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **SN** | **Brief description** | **Organization for which it was developed** | **Level:**  **(PG/UG)** | **Score** |
| **(i)** | **Development of e-Content in 4 quadrants for a complete course/e-book** |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **(ii)** | **e-Content (developed in 4 quadrants) per module** |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **(iii)** | **Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)** |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **(iv)** | **Editor of e-content for complete course/paper/e-book** |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **Total Score** | | | |  |

**4. Research Guidance/Research Projects**

**(a) Research Guidance**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Level of Guidance** | **Number Enrolled** | **Thesis/Dissertation submitted** | | **Degree Awarded** | | **Score** |
| **Period** | **Number** | **Period** | **Number** |
| **Ph.D.** |  |  |  |  |  |  |
| **M.Phil./P.G. dissertation** |  | - | - |  |  |  |
| **Total Score** | | | | | |  |

**(b) Research Projects Completed**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **SN** | **Title of Research Project** | **Funding Agency** | **Period** | **PI/Co-PI/ Joint PI** | **Amount** | **Score** |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **Total Score** | | | | | |  |

**(c) Research Projects Ongoing**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **SN** | **Title of Research Project** | **Funding Agency** | **Period** | **PI/Co-PI/ Joint PI** | **Amount** | **Score** |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **Total Score** | | | | | |  |

**(d) Consultancy**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **SN** | **Title of Consultancy Project** | **Funding Agency** | **Period** | **Amount** | **Score** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| **Total Score** | | | | |  |

**5. Patents/Policy Document/Awards/Fellowship**

**(a) Patents**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **SN** | **Brief Description** | **Patent No.** | **Date of Award** | **Level:**  **International/ National** | **Score** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| **Total Score** | | | | |  |

**(b) Policy Document submitted to an International body/organization like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **SN** | **Title of Policy Document** | **Name of Body/ Organization** | **Date of Submission** | **Level:**  **International/**  **National/State** | **Score** |
|  |  |  |  |  |  |
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| **Total Score** | | | | |  |

**(c) Awards/Fellowship**

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| --- | --- | --- | --- | --- | --- |
| **SN** | **Name of Awards/Fellowship** | **Awarding Agency** | **From \_\_\_**  **To \_\_\_\_** | **Level: International/ National** | **Score** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| **Total Score** | | | | |  |

**6. Invited Lecture/Papers presented in Conferences/Seminars/Refresher/Orientation/FDP**

*(Paper presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once. Merely attending the Conference, Seminar, FDP does not qualify for ARS score. Accepted full paper must be presented during the Conferences/Seminars/FDP to qualify for ARS score).*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **SN** | **Title of the Invited Lecture/Paper presented** | **Title of Conference/ Seminar etc.** | **Organised by** | **Date of Presenta-tion** | **Level: International (Abroad)/ International (within India)/ National/State/University** | **Score** |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| **Total Score** | | | | | |  |

**SUMMARY OF ACADEMIC AND RESEARCH SCORE (ARS):**

|  |  |  |
| --- | --- | --- |
| **Sl. No./**  **Category** | **Academic and Research Activity** | **Score** |
| 1 | Research Papers in Peer-Reviewed or UGC listed Journals |  |
| 2 | Publications (other than Research papers) |  |
| 3 | Creation of ICT mediated Teaching-Learning pedagogy and content development of new and innovative courses and curricula |  |
| 4 | Research Guidance/Research Projects |  |
| 5 | 1. Patents |  |
|  | 1. Policy Document |  |
|  | 1. Awards/Fellowship |  |
| 6 | Invited Lecture/Papers presented in Conferences/ Seminars/Refresher/Orientation/FDP |  |
|  | **Total Score = T** |  |
|  | Score from [5(b)+6] = P |  |
|  | 30% of Total Score = Q |  |
|  | **Capped Total Score = T-(P-Q), if P>Q** |  |
|  | No. of categories from which Academic/Research Score obtained by the applicant **(score shall be from the minimum of three categories out of six categories)** |  |

**OTHER RELEVANT INFORMATION (Attach self certified evidence, wherever possible):**

1. Academic awards and distinctions:
2. Membership/Fellowship of Learned bodies/Societies:
3. Literary, cultural or other activities(e.g. attainment in sports etc.) in which the applicant is interested and distinctions obtained:
4. Please give details of any other credential, significant contributions, awards received, responsibilities, etc. not mentioned earlier:
5. Future Plans (In approximately 150 words):

I certify that the information provided is correct as per records enclosed alongwith the duly filled PBAS proforma

**Date:**

**Place:**

**Signature & Designation of the applicant**

The particulars given in this application have been checked and verified from office records and documents enclosed are found to be correct.

**Date:**

**Place:**

**Head of the Department/Centre**